

**OFFICE OF THE EXECUTIVE ENGINEER ,  
MAHANADI SOUTH DIVISION NO.I, CUTTACK  
CUM  
MEMBER SECRETARY, ODISHA MARITIME MUSEUM, JOBRA, CUTTACK  
Website:-[www.odishastatemaritimemuseum.org](http://www.odishastatemaritimemuseum.org)  
Contact No.0671-2415500**

Quotation consisting of work, estimated cost of tender paper, EMD the set of terms & conditions of the contract and other necessary documents can be seen in the above website.

1. Name of the Work:- Running of Cafeteria in side Odisha State Maritime Museum, Jobra, Cuttack.
2. Estimated cost:- Rs. 3,35,000.00 Per annum for 3 years
3. Period of Agreement:-3 Years
4. Date & time of availability of bid documents in the portal:- from 01.01.2020(10.00 A.M) to 10.01.2020(05.30 P.M)
5. Date of opening of bid:-13.01.2020 at 11.00 A.M on wards.
6. Quotation alongwith tender paper cost, EMD, Food license, GSTIN,PAN, Experience Certificate & other tender relevant documents: to be dropped in drop box from 01.01.2019 to 10.01.2020 within office hour.(10.00 A.M to 05.30 P.M)
7. Name of the officer inviting Bid:- Executive Engineer Mahanadi South Division No. I-Cum-Member Secretary, Odisha State Maritime Museum, Jobra, Cuttack
8. Further details can be seen from the website:- [www.odishastatemaritimemuseum.org](http://www.odishastatemaritimemuseum.org)

Executive Engineer  
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**Quotation Call Notice**

Sealed quotations addressed to the Executive Engineer, Mahanadi South Division No.I, Cuttack-Cum-Member Secretary, Odisha State Maritime Museum, Jobra, Cuttack are invited from leading hoteliers / established cafeteria for " Running of cafeteria inside, Odisha State Maritime Museum, Jobra, Cuttack on 3 years contract basis so as to reach the undersigned alongwith EMD of Rs.10,050/- in shape of TDR/NSC/KVP pledge to Odisha State Maritime Museum, Jobra, Cuttack on or before 10.01.2020 at 5.30 PM, through registered post or in the drop box at office of the Director, Odisha State Maritime Museum, Jobra, Cuttack / Superintending Engineer, Eastern Circle-I, Cantonment Road, Cuttack / Executive Engineer, Mahanadi South Division-I, Jobra, Cuttack which will be opened on 13.01.2019 at 11.00 A.M in the office of the Executive Engineer, Mahanadi South Division No.I-Cum-Member Secretary, OSMM, Jobra, Cuttack undersigned in presence of the quotationers/ their authorized persons. The sealed quotations received after the due date shall not be entertained and this office shall not take any responsibility for postal delay. Quotation papers can be had from 01.01.2020 to 10.01.2019 from the Office of the Director, Odisha State Maritime Museum, Jobra, Cuttack / Superintending Engineer, Eastern Circle-I, Cantonment Road, Cuttack / Executive Engineer, Mahanadi South Division-I, Jobra, Cuttack on Payment of Rs. 2000.00 (non refundable) in cash/ Demand Draft drawn in favour of Odisha State Maritime Museum, Jobra, Cuttack payable at Cuttack , during the working hours i.e. from 10.00 AM to 5.30 PM and may also be downloaded from the official website of Odisha State Maritime Museum, Jobra, Cuttack i.e. [www.odishastatemaritimemuseum.org](http://www.odishastatemaritimemuseum.org) with a payment of Rs.2000/- in shape of demand draft in favour of Odisha State Maritime Museum, Jobra, Cuttack payable at Bank of India, Ranihat branch , Cuttack.(to be deposited alongwith the quotation). If the highest bidder dose not come for agreement his EMD will be forfeited.

Bidder

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Member Secretary,  
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## TECHNICAL BID

### SCOPE OF THE WORK:

Odisha State Maritime Museum, Jobra, Cuttack intends to engage leading hoteliers/ established Cafeteria at the said Museum. It is managed by a trust registered under society registration Act of 1860.

The said Museum is inaugurated on 1st April' 2013 by Hon'ble Chief Minister, Odisha on the right bank of river Mahanadi near Jobra Mahanadi Barrage. During last 6 years, it has attracted around 500 visitors on an average daily basis. It has 11 Galleries, One Multimedia room of 100 capacities, an Aquarium, one 3D Theatre with 4D SFX, an open air Amphitheatre, a temporary exhibition hall in an area of 6 acres; Facilitation like, Installation and commissioning of Ocean Adventure Walk through optical illusion puzzle of size 10 mtr x 8.90 mtr will be added very shortly.

Quotation are invited from registered hoteliers/ established Cafeteria having National repute with prior experience of minimum 3 years in similar field. This Museum has developed an area for the above Cafeteria Hall of 960 Sqft, Kitchen of 530 Sqft, store of 175 Sqft & lat / bath of 65 Sqft. Interested agencies can visit the said area inside the Museum on any working days of Museum (except Monday) before participating. A pre-bid conference will be held on 08.01.2020 at 11,00 AM in the Museum office where terms of reference will be discussed. The electricity' charges & other cleaning & service charges will be borne by the successful bidder. The Quotation along with required documents like Experience Certificate, Food License for running Cafeteria, PAN, GSTIN etc with full address, Phone Number & E-mail ID including rent per annum to be deposited to the Museum excluding electricity & other charges for its functioning may be submitted in a bigger cover having two separate sealed envelope super scribed as (i)Quotation for Cafeteria (Technical Bid) and (ii) Quotation for Cafeteria (Financial Bid) from 01.01.2020 to 10.01.2020 by 5.30 PM through speed post / registered post / or drop in the box kept at Odisha State Maritime Museum, Jobra, Cuttack or at Office of the Superintending Engineer, Eastern Circle-I, Cantonment Road, Cuttack or at Executive Engineer, Mahanadi South Division-I, Jobra, Cuttack. The authority will not be responsible for any postal delay.

**Any conditional quotation will be rejected outright. Besides, the bidder must submit their original credentials within 7 days of opening of technical bids for scrutiny failing which the bid will be reject.**

The Technical bid will be opened on 13.01.2020 at 11.00 AM at the office of the undersigned in presence of the agencies or their authorized representative. The date of opening of Financial Bid will be informed to the qualified responsive bidders after verification of the Technical Bid.

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## TERM & CONDITIONS

1. The payment of wages, staff & security of the Cafeteria is the responsibility of the agency.
2. The Cafeteria will remain closed on weekly holidays i.e. Monday.
3. The monthly rent decided as per agreement will be deposited on monthly basis in advance i.e. by end of the previous month (e.g. The rent of January month should be deposited by end of December).
4. In case of any damage or loss to the property of the museum, the matter will be reported to local police by the Trust. The Trust will conduct joint inquiry with the agency & the firm will pay the loss / theft if the agency is found in fault.
5. The agreement will remain valid for 3 years starting from agreement date and can be terminated by either party with one month notice.
6. In case of poor performance the agreement can be terminated with 7 days notice.
7. An amount of 3 Months rent shall be kept with the authority in shape of FDR for a period of 3 years to compensate loss / theft of the property of Museum which will be refunded only after termination of contract.
8. Any activity that hampers the integrity of this prestigious institution shall be the responsibility of the agency.
9. Each year there will be a hike of 7.5% of the offered rate.
10. The electric bill for the Cafeteria as per actual will be paid by the agency at the highest unit rate for the Museum which is not included in the offer rate.
11. Cleanliness & hygiene should be the 1<sup>st</sup> priority for Cafeteria and there will be no compromise on this issue.
12. If the dues are not paid by due date, the authority reserves the right to close the Cafeteria & can re-open only after the payment of the dues.
13. If due to non-payment the Cafeteria is closed for 2 times, then third time closure will be viewed seriously & action as per clause No.6 will be initiated.
14. Furnishing of the Cafeteria is the sole responsibility of the agency.
15. Rate of each item/combo plan should be posted over the display board.
16. If there would be no specific printed rate available for any item, the trust will finalize the rate basing on local market rate. That will also be displayed in the display board.

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CHECK LIST

**Running of Cafeteria in side Odisha State Maritime Museum,  
Jobra, Cuttack**

Sl No	List of Document	Document attach/ Not attached	For the office use only
1	Credibility and experience certificate issued from the concerned Authority/ Employer at least for 3(Three) years.		
2	Food license		
3	Pan Card		
4	I.T return certificate for last financial year 2018-19		
5	GSTIN Certificate		
6	Email ID		
7	Phone Number		
8	The tenderer Postal office address		
9	EMD of Rs.10,050/- vide TDR/NAC/KVP with No & Date.		
10	The tenderer must have to submit an affidavit that company had not been black listed and no Criminal case pending against the Company		
11	Paper Cost Rs.2000/-		

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# PRICE BID

1. Basic price of Running of Cafeteria, OSMM, Jobra, Cuttack                      Rs. 3,35,000.00 Per annum.

2. My offer Price is Rs.....per annum

in word (Rupees.....)

Signature of Bidder

Bidder

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